

This document is a quick guide to the various organisations providing business support, guidance and services. To access any of these you can either contact them directly or please call Invest Wirral to discuss your requirements and a Relationship Manager will endeavour to guide you to the most appropriate service. If you need any further help please call 0151 650 6915.

Acas North West

**Pavilion 1, The Matchworks, Speke Road,
Liverpool L19 2PH**

Acas helps employment relations through information, independent advice and training. It works with employers and employees to solve problems, improve performance, and assists with issues including disputes and mediation, contracts and hours, health, work/wellbeing, parents and carers, equality, redundancy and notice.
t: 08457 474747 w: www.acas.org.uk

Alliance Fund Managers

**Cunard Building (5th Floor), Pier Head,
Liverpool L3 1DS**

Alliance Fund Managers specialises in the provision of loan funding to SMEs to enable businesses to start, develop and grow and our team of investors have extensive expertise in this type finance. AFM manages on behalf of the Northwest Regional Development Agency (NWDA) the Interim Loan Fund and the Small Business Loan Fund.
t: 0151 236 4040 e: info@afm.uk.com w: www.afm.uk.com

Business Link Northwest

City Office Park, Bluebell Way, Preston PR2 5PZ

Business Link works with North West businesses identifying growth areas and support available, including marketing, access to finance, innovation, sales, ICT and Ecommerce, strategy, business planning, managing growth, and accessing support. Business Link Northwest has three advisors, specialising in growth, skills and training based within Invest Wirral to work with Wirral businesses.
t: 0845 006688 (general) w: www.businesslinknw.co.uk

Chemicals Northwest

The Heath, Runcorn WA7 4QX

Chemicals Northwest is a membership led chemical cluster support organisation for the North west chemical sector. It operates on a not-for-profit basis that supports and promotes the interests and activities of the chemistry using industries.
t: 01928 515678 w: www.chemicalsnorthwest.org.uk

CITB - Construction Skills

**Milton House, Queen Street, Morley
Leeds LS27**

CITB operates as the Sector Skills Council (SSC) for construction. Its key goals are to reduce skills gaps and shortages, improve productivity of the industry, increase opportunities in the sector to

be more productive and improve learning supply.

t: 0300 456 5124 w: www.cskills.org

Enterprise Europe Network (Business Link Northwest) St Nicholas House (4th Floor), Old Churchyard Liverpool L2 8TX

EEN offers support and advice to businesses and helps them make the most of opportunities in Europe. Its services are designed for small and medium enterprises and includes information on EU legislation, finding a business partner, innovation networks and funding opportunities.

t: 0845 00 66 888 w: www.eenw.org

Envirolink Northwest

**Spencer House, 91 Dewhurst Road, Birchwood
Warrington WA3 7PG**

Envirolink Northwest is the energy and environmental technologies and services sector development to help organisations commercialise new technologies and services and successfully market these solutions in the marketplace.

t: 01925 813200 e: info@envirolinknorthwest.co.uk
www.envirolinknorthwest.co.uk

Enworks

Fourways House, 57 Hilton Street, Manchester M1 2EJ

Helps businesses to become more resource efficient, to reduce carbon impact and increase productivity. It enables companies to convert environmental pressures into competitive advantages and saving Northwest businesses millions of pounds each year.

t: 0161 236 6348 e: info@enworks.com
w: www.enworks.com

Federation of Small Businesses (Merseyside, West Cheshire & Wigan)

PO Box 228, Wirral CH32 9AS

FSB lobbies, promotes and protects the interests of the self employed and owners of small firms. Members can access free advice services and money-saving benefits, including employment law, taxation investigations, legal, local authority, development agency, central government and European issues, and 24 hour a day legal assistance, insurance, telecoms, and banking services.

t: 0151 645 5694 w: www.fsb.org.uk/merseysidewcw

Groundwork Merseyside

8 Columbus Quay, Riverside Drive, Liverpool L3 4DB

Groundwork Merseyside works with partners improving the quality of the local environment and people and the success of businesses in need of investment and support by addressing environmental issues and challenges, particularly, in areas of greatest need.

t: 0151 726 2740 e: gwm@groundwork.org.uk

w: www.groundworkmerseyside.org.uk

Invest Wirral

Egerton House, 2 Tower Road, Birkenhead CH41 1FN

Invest Wirral, is Wirral Council's inward investment and local business support team. It provides a range of services to help business development, including business premises, training and skills, funding support, and managing the Wirral Business Forum – an event and online initiative available to all Wirral businesses.

t: 0151 650 6915 e: invest@wirral.gov.uk

w: www.investwirral.com

JobcentrePlus

Brunswick House, 29 Price Street, Birkenhead CH41 6JN

JobcentrePlus assists people into work, helps employers fill vacancies, and gives people of working age help and support. It provides advice on work and training opportunities and Jobsearch resources, also vacancy advertising, recruitment advisory services, and help with redundancies.

t: 0151 551 6659 w: www.jobcentreplus.gsi.gov.uk

Land Registry

Birkenhead Office, Rosebrae Court, Woodside Ferry Approach, Birkenhead CH41 6DU

The Land Registry is the government department responsible for keeping and maintaining the Land Register of England and helps in identifying land ownership, boundaries etc.

t: 0151 472 6666 w: www.landregistry.gov.uk

Liverpool John Moores University

Business Development Centre (BDC)

Kingsway House, Hatton Garden, Liverpool L3 2AJ

BDC has a team of professionals with business experience and in-depth knowledge of University resources, together with links to other business support sources. It has a network of Enterprise Champions across the University which have experience of applying LJMU resources to business needs.

t: 0151 231 8071 w: www.ljmu.ac.uk

Manufacturing Advisory Service – North West

Warren Bruce Court, Warren Bruce Road

Trafford Park, Manchester M17 1LB

MAS helps manufacturers and related sectors streamline processes, reduce waste, become more energy efficient and generally improve business. Its team of experienced and highly skilled practitioners have 'hands-on' experience of shop floor working and management skills. MAS works to ensure businesses are run in the best way possible and its initial services are free.

t: 0161 872 0393 w: www.manufacturinginstitute.co.uk

Maritime and Engineering College North West

Church Street, Monks Ferry, Birkenhead CH41 5LH

MECNW works with maritime, engineering and associated companies, particularly for apprenticeships, pre-apprenticeships, Train to Gain, SkillWorks, schools programmes, bespoke training, conference facilities, new training simulators for port activity; health and safety, and international trade.

t: 0151 666 0319 w: www.mersey-maritime.co.uk

National Apprenticeship Service (NAS)

Wirral Partnership Team, 14th The Plaza, Old Hall Street, Liverpool L3 9TD

NAS increases apprenticeship opportunities and provides a responsive service for both employers and learners. NAS's vision is that by 2020 every employer will value an apprenticeship as a key route to equipping them with the skills they need for their business.

t: 07825 680 470 w: www.apprenticeships.org.uk

North West Regional Development Agency (NWDA)

Renaissance House, Centre Park, Warrington WA1 1QN

NWDA maximises the region's competitiveness, delivering responses to both short-term challenges and longer-term opportunities. It supports businesses by assisting new start-ups, encouraging investment and delivering opportunities for the seven million people who live within the north west.

t: 01925 400100 e: info@nwda.co.uk

w: www.nwdabusinessfinance.co.uk

Vision+Media

100 Broadway, Salford Quays, M50 2UW

Vision+Media helps to grow the digital and creative industry in the north west by delivering projects and programmes to help creative companies and individuals in TV, Radio, Publishing, Music, Games, Film

and Digital and Creative services.

t: 0844 395 0385 www.visionandmedia.co.uk

UK Trade & Investment (UKTI)

International Trade Team

**Warren Bruce Court, Warren Bruce Road
Trafford Park, Manchester M17 1LB**

UKTI supports North West companies that want to trade and invest overseas. Businesses can access a complete package of professional international trade support services from UKTI which will advise on doing business internationally and help its full range of services.

t: 0845 603 7053 e: info@uktinorthwest.co.uk

w: www.uktradeinvest.gov.uk

University of Chester

Parkgate Road, Chester CH1 4BJ

The University of Chester support services provide tailor-made solutions to meet business goals. It offers the prospect of exceeding business aims and objectives through student and graduate placements, a team of professionals to gauge specific needs, and new technology to add quality to frameworks and procedures.

t: 01244 511357

University of Liverpool

Liverpool L69 3BX

Business Gateway: Business Gateway helps organisations achieve objectives through its range of expertise and facilities which combines diverse capabilities, transforming ideas into creative solutions, new technologies, strategies, applications, products or skills.

Careers and Employability Service: Its services are tailored for small and medium sized enterprises in Merseyside and Cheshire, providing access to a pool of keen, reliable student and graduate talent bringing fresh ideas and skills to business.

t: 0151 794 4649

e: business@liv.ac.uk w: www.liv.ac.uk/careers

Scientiam Ltd

Tower House, Tower Road, Birkenhead CH41 1FH

Scientiam has worked with over 1,000 employers across the North West region supporting over 2,000 apprentices and learners in gaining the qualifications and skills needed to help the regional economic growth.

t: 0151 650 1678 e: info@scientiam.co.uk

w: www.scientiam.co.uk

wirralbiz

wirralbiz centre, Unit 2 Commerce Park, Campbeltown Road, Birkenhead CH41 9HP

Since created in 2005, wirralbiz has helped in excess of 1,500 new Wirral businesses to start up successfully. The business start programme is available to all individuals, residents within and/or wishing to start a new business in Wirral and takes the form of awareness events, informal workshops, one-to-one advice, mentoring and monitoring for first three years of trading, with a discretionary grant available to qualifying businesses on start of trading.

t: 0845 456 1796 e: info@wirralbiz.biz

www.wirralbiz.biz

Wirral Business Forum

The Wirral Business Forum is a free event and online business initiative available to all Wirral based companies. The initiative helps businesses increase networking opportunities, develop inter-trading collaboration, or provide awareness of the business support and initiatives available to help future growth. To join you must be a business trading in Wirral, and for further information please contact:

t: 0151 650 6915 e: invest@wirral.gov.uk

w: www.businesswirral.com

Wirral Chamber of Commerce and Industry

Lord Leverhulme Chambers, 16 Grange Road West, Birkenhead CH41 4DA

Wirral Chamber provides business support to its members from start-up to multi-national companies. Its services include business crime reduction, business continuity issues, international trade and export documentation, networking, business advice, training, grant finding, business mentoring, and promotion of members businesses.

t: 0151 647 8899 e: info@wirralchamber.org.uk

w: www.wirralchamber.org.uk

Wirral Council

Business Rates Department

Treasury Building

Cleveland Street

Birkenhead CH41 6BU

Small Business Rate Relief is available if you occupy a single business rates property in England with a rateable value below £5,000 you may be entitled to a 50% reduction in business rates. For further information enquire at the email address

0151 666 4100 e: nndr@wirral.gov.uk

w: www.wirral.gov.uk

Children and Young People's Department (14-19 Group)

Hamilton Building

Conway Street

Birkenhead CH41 4FD

Works with employers offering work related learning opportunities for 14-19 year olds. It informs young people about the skills and attributes employers look for, collates local labour market information, informs schools about opportunities, and identifies skills shortage areas.

t: 0151 346 6590 e: melaniecampbell@wirral.gov.uk

w: www.wirral.gov.uk

Other Wirral Council Contacts:

Technical Services Department:

Building Control - 0151 606 2020

Development Control - 0151 606 2004

Waste & Recycling - 0151 606 2004

Highway Maintenance Division - 0151 606 2004

Health, Safety & Resilience - 0151 606 2004

Wirral Council Regeneration Department:

Trading Standards - 0151 691 8020

Environmental Health - 0151 691 8318

Wirral Council Finance Department:

Corporate Procurement - 0151 606 2000

Business Rates - 0151 606 2000

Wirral Investment Network (WiN)

Egerton House, 2 Tower Road

Birkenhead CH41 1FN

WiN is a membership led public and private sector networking partnership which promotes Wirral through positive regeneration and sustainable economic growth, whilst protecting Wirral's unique environment and lifestyle. It offers local businesses and organisations opportunities to meet, network and exchange information.

t: 0151 5650 6915

e: win@winpartnership.org

w: www.winpartnership.org